



Course Location:  
AGC San Diego Training Center  
6212 Ferris Square  
San Diego, CA 92121

858-558-7444 | 858-731-8155 (Education Department)

[www.agcsd.org](http://www.agcsd.org)

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**AGC San Diego Chapter**  
**Public Works / Prevailing Wage Specialist**  
**(PWS) The Certificate Course**  
**October 19, 2017 - March 8, 2017**  
Facilitated by: Paul Stout - Power Summit

AGC San Diego Chapter's **"PUBLIC WORKS SPECIALIST" (PWS)** Certification Program is a program that will educate General Contractor Administrative and Sub Contractor Personnel (Human Resources, Payroll, Office Services Staff, etc) in industry compliance standards.

At present AGCSD Education Department presents a basic overview of the prevailing wage process and 100's of individuals have attended these hands-on classes annually. As good as the class has been informing people of the ins-and-outs of prevailing wage the class is still a fundamental presentation and there never seems to be enough hours in the day to answer all questions, not to mention once in class the attendees tend to come up with more questions after receiving more education on the subject matter.

AGCSD has developed a multi session training to provide prevailing wage contractors a more in-depth continuing education program and a certification process to help new HR personnel and new contractors get a better understanding of what is expected of them and how the paperwork flows. We have opened registration and are excited to launch our new PWS Certificate Course. This is a 20 week course that will meet Thursday mornings from 7:30 am - 11:30 am at the AGC San Diego Training Center.

There are a total of 20 sessions in this course, There are 80 total learning hours, 24 Seats available

**Weekly Course Outline:**

- Course Introduction and Introduction to Construction
- Introduction to Public Works
- Construction Estimating / Bidding Basics
- Introduction to Prevailing Wage Requirements
- Contract Administration
- Prevailing Wage Compliance
- Part 1. Federal Davis Bacon Act
- Part 2. California State Prevailing Wages
- Part 3. Certified Payroll (1)
- Part 4. Certified Payroll (2) - Apprenticeship (1)
- Part 5. Apprenticeship (2) - Fringe Benefits
- Part 6. Audits
- Part 7. Penalties - Enforcement - Recourse
- Insurance - Bonding - Liens
- Pre-Construction
- Procurement and Change Orders
- Project Closeout and Warrantee Period
- Typical Work Flows
- Benefits Administration
- Labor Compliance and Other Administrative Tasks
- Final - In Class Project

**(20 Week Commitment)**

**Dates:** Thursdays, **October 19, 2017 - March 8, 2017** (Class will go dark the week of Thanksgiving)

**Time:** 7:30 am - 11:30 am each week

**Location:** AGC San Diego Training Center 6212 Ferris Square, San Diego CA 92121

**Tuition:** AGC Member Rate: \$2895 Non-Member Rate: \$3395

**Registration:** Online Registration Must be completed **[WWW.AGCSD.ORG](http://WWW.AGCSD.ORG)**

**Cancellations and/or Changes Policy:** Cancellation notification must be received in writing no later than three business days prior to the scheduled course date. Substitute registrants can be named at any time. A full refund - minus a 5% processing fee if paid by credit card - will be given if notification is received by AGC San Diego three business days prior to the course start date. If a cancellation is received within the three business day time frame, or if registrant(s) elects not to attend, attendee will forfeit the entire course fee. Those participants using using AGC Journeyman Trust funds must adhere to the cancellation policy. If a late cancelation or NO SHOW occurs the participating COMPANY and not the AGC Apprenticeship Trust is liable for the tuition.

**Payment:** Payment can be made online by credit card or PayPal. Master Card, Visa, Discover and American Express are accepted. Checks to be made payable to AGC San Diego. Invoice option is only available for AGC San Diego Chapter members. Full course payment must accompany each registration for all attendees at least seven days prior to the course start date. Contact Inna Alizade in Accounting for payment confirmations, refunds or receipts. [inna@agcsd.org](mailto:inna@agcsd.org)