

# Supervising Jobsites – Improving Jobsite Productivity



**Attendees of this one-day course** will learn valuable construction supervision skills and techniques that will improve jobsite productivity on their projects.

Completing a project “on time and on budget” takes the efforts of many people. Top supervisors and foremen are able to achieve this goal by effectively managing the wide range of talents and personalities found on the jobsite.

Course attendees will learn how to better coordinate with project managers, key management and office staff. They will learn how to more effectively supervise jobsite workers and how best to

respond to unexpected field situations. Attendees will be better prepared and equipped with the knowledge to effectively supervise all aspects of field construction and increase jobsite productivity. This course is packed with hundreds of ideas, concepts, and techniques used by some of the most effective supervisors in the industry. Attend this course and learn how to complete all of your jobs on time and on budget.

This course uncovers the underlying reasons why some jobs make money and some don't. Discover how one supervisor can obtain excellent productivity with a crew while another is constantly fighting fires and job crises. Learn to more effectively supervise your own jobs. This course is packed with valuable tips, techniques and tools garnered from the experience of thousands of industry professionals. You will take home a comprehensive class manual which will become your daily reference for solving on-the-job challenges.

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## Course Overview

- Looking at your project from the outside in
  - Using the expert in your company
  - Evaluating your initial, middle and end of day performance
  - Taking advice and soliciting lessons learned
  - Getting the 60 minute work hour
  - Fulfilling your 5 key responsibilities
  - Maintaining quality without sacrificing productivity
  - Ways to conserve assets and stop waste
  - Proven methods to prevent theft and vandalism
  - Keeping people safe and cutting worker's compensation costs
  - Solving disputes and conflicts
  - Two theories about people
  - The best ways to build and maintain teamwork
  - Improving your listening skills
  - Dealing with problem people
  - How to change behavior in others without resentment
  - Developing effective communication skills
  - Understanding how leadership style affects performance
  - The difference between leadership and management
  - Understanding project requirements and preplanning
  - The best way to start a new project
  - Managing the paperwork burden—using it to your company's advantage
  - Utilizing time and establishing Priorities
  - Learn the art of having a win-win negotiations
  - Understanding your project manager
  - Maintaining discipline and company policy
  - How listening added \$60,000.00 to a firm's profit
  - Change orders—dealing with them more effectively
  - Finding the best approach to improve subcontractor performance
  - Surefire job productivity boosters
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**Upon completion of the course students will be able to**

- They will more effectively complete jobs on time and on budget
- They will improve their skills and effectiveness
- They will learn to cope with today's labor issues.
- They will return to the jobsite with the structure and knowledge base to effectively improve the quality of production through expedited processes.
- They will better understand how to implement effective communication strategies that will substantially reduce unnecessary cost and waste of labor, material, and equipment.
- They will learn what it takes to be a top construction supervisor and what the most effective ways of managing construction jobsites are.

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**Date: April 17, 2018**

**Time: 7:30 am – 4:00 pm**

**Cost: AGC Members \$295**

**Non AGC Members \$395**

**AGC Journeyman Upgrade Eligible \$0 (Free using funds)**

**Course Location: AGC San Diego Chapter**

**6212 Ferris Square, San Diego CA 92121**

**858-558-7444 ext 101**



**Register online at [WWW.AGCSD.ORG](http://WWW.AGCSD.ORG)**

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**Cancellations and/or Changes Policy:**

Cancellation notification must be received in writing no later than three business days prior to the scheduled course date. Substitute registrants can be named at any time. A full refund - minus a 5% processing fee if paid by credit card - will be given if notification is received by AGC San Diego three business days prior to the course start date. If a cancellation is received within the three business day time frame, or if registrant(s) elects not to attend, attendee will forfeit the entire course fee. Those participants using AGC Journeyman Trust funds must adhere to the cancellation policy.

**Payment:**

Payment can be made online by credit card or PayPal. Master Card, Visa, Discover and American Express are accepted. Checks to be made payable to AGC San Diego. Invoice option is only available for AGC San Diego Chapter members. Full course payment must accompany each registration for all attendees at least seven days prior to the course start date. Contact Inna Alizade in Accounting for payment confirmations, refunds or receipts.

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