



**Course Location:
AGC San Diego Training Center**

6212 Ferris Square
San Diego, CA 92121
858-558-7444 | 858-731-8155 (Education Department)
www.agcsd.org

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**Train the Trainer
Turning Knowledge into Training
One-day session**

Have you ever wondered how accomplished instructors / training facilitators translate all their knowledge and passion for a subject into training events that people value and learn from? How does one turn knowledge into training? And perhaps more importantly . . . how does that person present it with clarity, conviction, and professionalism?

This intense, hands-on, all-day workshop guides aspiring trainers / instructors / facilitators through the entire process from concept to production, to presentation. Everyone leaves with their own working plan for a training event.

Train the Trainer at a glance (Hands-on exercises at every step):

- Concept
- Approach
- Preparation – Experience and Research
- Production / Development – Parts, pieces, and prototypes
- Presentation / Facilitation

Learning Objectives / Outcomes

- be able to conceptualize a training event
- know how to develop an appropriate approach for the training
- have developed a working template for researching and developing training materials
- know how to construct training components that will best facilitate training for specific audiences
- have demonstrated their training concept and design to others through various presentations of their own materials (with critique)
- have more confidence to work through the process

Target Audience: Anyone who wants to be a trainer / instructor / facilitator

Presenters: Paul Stout - Power Summit

Date: June 19, 2018

Time: 8:00am - 4:00 pm

Course Tuition: AGC Members \$225 | Non Members \$325

Registration: Online Registration Must be completed WWW.AGCSD.ORG

Cancellations and/or Changes Policy: Cancellation notification must be received in writing no later than three business days prior to the scheduled course date. Substitute registrants can be named at any time. A full refund - minus a 5% processing fee if paid by credit card - will be given if notification is received by AGC San Diego three business days prior to the course start date. If a cancellation is received within the three business day time frame, or if registrant(s) elects not to attend, attendee will forfeit the entire course fee. Those participants using using AGC Journeyman Trust funds must adhere to the cancellation policy. If a late cancelation or NO SHOW occurs the participating COMPANY and not the AGC Apprenticeship Trust is liable for the tuition.

Payment: Payment can be made online by credit card or PayPal. Master Card, Visa, Discover and American Express are accepted. Checks to be made payable to AGC San Diego. Invoice option is only available for AGC San Diego Chapter members. Full course payment must accompany each registration for all attendees at least seven days prior to the course start date. Contact Inna Alizade in Accounting for payment confirmations, refunds or receipts. inna@agcsd.org